

# Copyright Release

By submitting the job, you are stating that you are the owner and copyright holder of the images, text and anything within.

# Wedding, Senior, Studio & Reorders Print Order

United Promotions, Inc.

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**Limit of Liability**  
Submitting any tangible or electronic media, image, data, file, card, disc, device, film, print, slide or negative for any purpose, such as processing, printing, duplication, alteration, enlargement, storage, transmission, or other handling, constitutes an **AGREEMENT** that any loss or damage to it by our company, subsidiary or agents, even though by our negligence or other fault, will only entitle you to replacement with an equivalent quantity/size of unexposed photographic film or electronic media, and processing of the replacement media. Except for such replacement, our acceptance of the media, image, data, file, card, disc, device, film, print, slide or negative is without other liability, and recovery for any incidental or consequential damages is excluded. No express or implied warranty is provided. We recommend that you keep a copy of the original files or store your film safely as we cannot guarantee the safe keeping of all files. United Promotions cannot be responsible for software you download or purchase to communicate with the lab.

(FILM)

CUSTOMER # \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_  
(Where you can be reached)

STUDIO NAME \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_

**SHIP TO:** NAME \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_

Shipping Instructions: (Please Check One)

MAIL	UPS					BUS	FEDEX				PICKUP AT LAB
Postal Service	Next Day Air	Next Day Air Saver	2nd Day	3 Day Select	Ground		Priority One	Standard Overnight	Economy	Saver	

JOB IDENTIFICATION \_\_\_\_\_

DATE JOB SHOT \_\_\_\_\_ DATE JOB DUE TO SHOW \_\_\_\_\_

# CDs	# Images	# Rolls	Film Size	Photographer

Wedding • Candid • Studio PROOFS	Wedding • Candid • Studio PRINT ORDERS	SENIORS
<input type="checkbox"/> <b>PROOFS</b> <input type="checkbox"/> 2 1/2 X 3 1/2 <input type="checkbox"/> 3 1/2 X 5 <input type="checkbox"/> 4 X 5 <input type="checkbox"/> 5 X 5 <input type="checkbox"/> 5 X 7 <input type="checkbox"/> 8 X 10 <input type="checkbox"/> Duplicate Proof <input type="checkbox"/> Cut film & bag <hr/> <input type="checkbox"/> <b>PROOF PACKAGE SPECIALS</b> (from roll film or digital images) DEFINE UNITS _____  _____  _____	# of Negatives _____  # of Rolls _____  # of Strips _____  <input type="checkbox"/> <b>Wedding, Candid, Studio Orders</b>  _____ # of Negs	<input type="checkbox"/> <b>PROOFS</b> <input type="checkbox"/> Fixed Lighting Proofs <input type="checkbox"/> Variable Lighting Proofs <input type="checkbox"/> Cut Neg Proofs  <input type="checkbox"/> <b>SENIOR ORDERS</b>  _____ # of Cut Negs <hr/> <b>REORDERS</b> <hr/> _____ # of Negs

Special Instructions:

Supplies Needed: ☐ Rush! / Ship Now ☐ Ship With This Order

## LAB USE ONLY

JOB # \_\_\_\_\_

OJN # \_\_\_\_\_

CUST # \_\_\_\_\_

SHIP DATE \_\_\_\_\_

SITTING CARDS \_\_\_\_\_

PROOF(S) \_\_\_\_\_

Order Entry	Breakdown	Editing	Printing
Packing	Final Inspect	Billing	Shipping

## ADDITIONAL SERVICES

- ☐ 48 Wallet Special
- ☐ 96 Wallet Special
- ☐ Album(s)
- ☐ Album Inserts
- ☐ Artwork
- ☐ Big Prints
- ☐ Calendars
- ☐ Canvas Gallery Wrap
- ☐ Die Cut Wallets
- ☐ Digital Photo CD (specify type)
- ☐ Digital Retouching
- ☐ Gold or Silver Foil Stamping
- ☐ Greeting Cards
- ☐ Foam Board
- ☐ Lamination
- ☐ Locker Prints
- ☐ Magnets
- ☐ Matte Spray
- ☐ Mount Board
- ☐ Mouse Pads
- ☐ Overlay
- ☐ Panel Mount
- ☐ Proof Booklet
- ☐ Senior School Service Items
- ☐ Stretcher Frame
- ☐ Templates
- ☐ Texturing
- ☐ Laser Photo Image Etching
- ☐ Other: \_\_\_\_\_

## PAYMENT INFORMATION

Check COD Visa Mastercard Amex  
MO/ CK. # \_\_\_\_\_  
(Do Not Put Card # - Please call Accounting)

Prepaid Amount: \_\_\_\_\_

Amount Received: \_\_\_\_\_  
(By Lab)  
Received By: \_\_\_\_\_